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| **Location:**  **Kidderminster town centre commercial premises** | **Date:**  **1st June 2023** |
| **Undertaken by (name and role):**  **Dick Johnson, Development Officer FWW** | **Date of review:**  **1st June 2024** |

| **What are the hazards?** | **How might chaplains and others be harmed?** | **What is already being done to manage the risk?** | **What more needs to be done?** | **By whom?** | **When?** |
| --- | --- | --- | --- | --- | --- |
| Slips on spillages and trips on objects | Injury due to falls or trips | H&S policy of store(s) to prevent risks occurring or signpost risks through signage | Awareness of unexpected risks through regular awareness raising training | Local team leader/Chaplain | Annually |
| Handling and moving stock | Strains and injury, particularly to the back | Chaplains not to handle or move stock | Regular H&S training of chaplain | Local team leader | Annually |
| Working at height on ladders etc | Falls causing injury or death | Chaplains not to use ladders or work at height | Regular H&S training of chaplain | Local team leader | Annually |
| Atmosphere conditions in the location | Harm to health from hot/cold temperatures;  Exposure to harmful substances | H&S policy of store to avoid extreme conditions and control exposure to harmful substances | Raising awareness of potential risks through regular H&S training of chaplain | Local team leader | Annually |
| Robbery | Physical injury or death through assault; Psychological injury through abuse or threat |  | Critical Incident Debriefing post incident | FWW Development Officer | As required |
| Fire | Injury, physical and psychological, and death | Store/Centre Fire management and alarm system | Training of chaplains on alarm procedures | Local team leader/ Centre Management | Annually |
| Electrical equipment, including lifts, escalators | Entrapment in lifts; injury or death through electrical shock | Notices or correct use of lifts, escalators. Chaplains not to operate electrical equipment | Training of chaplains on alarm procedures | Local team leader/ Centre Management | Annually |
| Exposure to all or some of the above whilst in non-public areas | As above | Restrict chaplain to public areas of shop(s) | If invited by staff into non-public areas to:   * Receive H&S briefing by staff and adhere to requirements (restricted areas etc) * Use PPE required. * Sign in and out as required. | Store Management/ Chaplain | Annually |
| Exposure to all or some of the above whilst moving between premises and to and from location | As above | Using all provided separation of pedestrians and vehicles, such as crossing roads at designated points | Dynamic Risk Assessment of local conditions, and mitigation to avoid potential risks. | Chaplain | On each visit |
| Infection | Contracting disease (e.g. COVID-19) through airborne particles and contaminated surfaces | Government guidelines in public areas (social distancing, hygiene through hand washing) | If advised, use of PPE (Face coverings, hand gel) which can be supplied by FWW | Chaplain | On each visit |
|  |  | Government regulations in private businesses premises. | If advised, use of PPE (Face coverings, hand gel) which can be supplied by FWW | Chaplain | On each visit |
|  |  |  | Dynamic Risk Assessment of local conditions, and mitigation, including leaving the premises as required. | Chaplain | On each visit |